

A stone wall sign for the University of California, Irvine. The sign is made of light-colored stone blocks and features the university's name in large, dark, serif letters. To the left of the name is a circular seal of the University of California. The sign is set against a background of green trees and a clear blue sky. In the foreground, there is a field of tall, green grasses.

University of California, Irvine

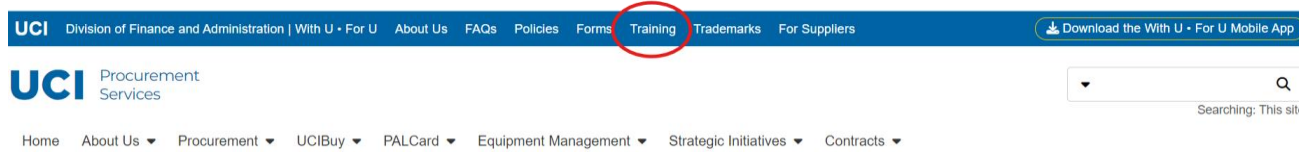
Club Colors Presentation, Export Controls, and Procurement Process Updates

*Procurement Services Department Buyer Training Session
Tuesday, April 29, 2025*

UCI Division of Finance and Administration | With U • For U

Procurement Training

Robust **training guide and training sessions** are available on the Procurement website and can be accessed from the top of our website.



In addition to the PDF training guides below, find interactive online courses on [UCLC](#). You can also [request](#) personalized individual or group training. Please find additional Federal Funds training on [UC's SharePoint site](#).

Capital Asset	PALCard	UCIBuy
Requisition	Purchase Order	

Procurement Services Weekly Office Hours

The Procurement Services team hosts campus "office hours" weekly during the school year on Tuesdays from 9-10 a.m. PST and bi-weekly during the summers, for anyone to drop in with questions about requisitions, purchase orders, agreements, policies, and anything else that may come up. Please contact Doreen Tannenbaum (doreen.tannenbaum@uci.edu) for the Zoom link. You will be able to join office hours whenever you need support or reach out to the Procurement team by opening a [ServiceNow ticket](#) and selecting Request Procurement Services Training to set up a 1:1 or personalized training session. Past campus training sessions can be found [below](#).

Training Sessions

- [Export Controls and Procurement Process Updates - April 16, 2024](#)
- [Federal Funds Requirements Training - January 11, 2024 \(requested training by School of Engineering\)](#)
- [Data Security and Privacy Review: Data Relations Fundamentals AND Procurement Process Updates - November 14, 2023](#)
- [Buying Software & IT Services - September 19, 2023](#)
- [Bidding & SSPR Form - July 25, 2023](#)
- [Small Business First Latest Updates - May 16, 2023](#)
- [Federal Fund Purchase Requirements - March 21, 2023](#)
- [Conferences & Event Planning - January 24, 2023](#)
- [Federal Fund Purchase Requirements - August 18, 2022](#)
- [Small Business First One Year Overview - April 26, 2022](#)

Virtual Office Hours

**Bi-Weekly Tuesdays from
9 - 10 a.m.**

Drop in with questions about requisitions, purchase orders, agreements, policies, and anything else that may come up.

Join office hours whenever you need support or reach out to the Procurement team by ServiceNow to set up a 1:1 or personalized training session.



Add to Calendar



Today's Agenda



- Welcome
- Club Colors Presentation
- Export Controls
- Procurement Process Updates
- Resources
- Q&A

Remember

As an employee of a public university, it is your responsibility to comply with all procurement laws, rules, regulations, executive orders, policies and procedures concerning the purchase of goods and services:

- UCOP BUS-43
- UCI 707-10
- UCI 701-23
- California Public Contract Code
- Uniform Guidance
- Small Business First
- Covered Services



You are not authorized to sign on behalf of the University or to bind the University in any manner.



It is a violation of federal and state law and UC policy to procure a service or commodity without acquiring the necessary approvals and documents in advance.



If you do, you may be held personally responsible for the cost of the products or services purchased.

BEYOND PRODUCT.

WE CREATE INSPIRING BRAND EXPERIENCES

UC IRVINE DEPARTMENT BUYER PRESENTATION APRIL 29, 2025

WHO WE ARE

- **We Create Inspiring Brand Experiences. A complete branding partner—delivering merchandise, creative expertise, and technology to help your brand connect and grow**
- **Club Colors is a contracted supplier. We were competitively awarded the promotional RFP that was issued by UCLA through the University of California system request. Club Colors offers promotional products and services to public agencies through a cooperative contract through OMNIA Partners**
- **UC Irvine Officially Licensed Supplier**
- **Exclusive branding partner of your B&N Bookstore - The Hill**

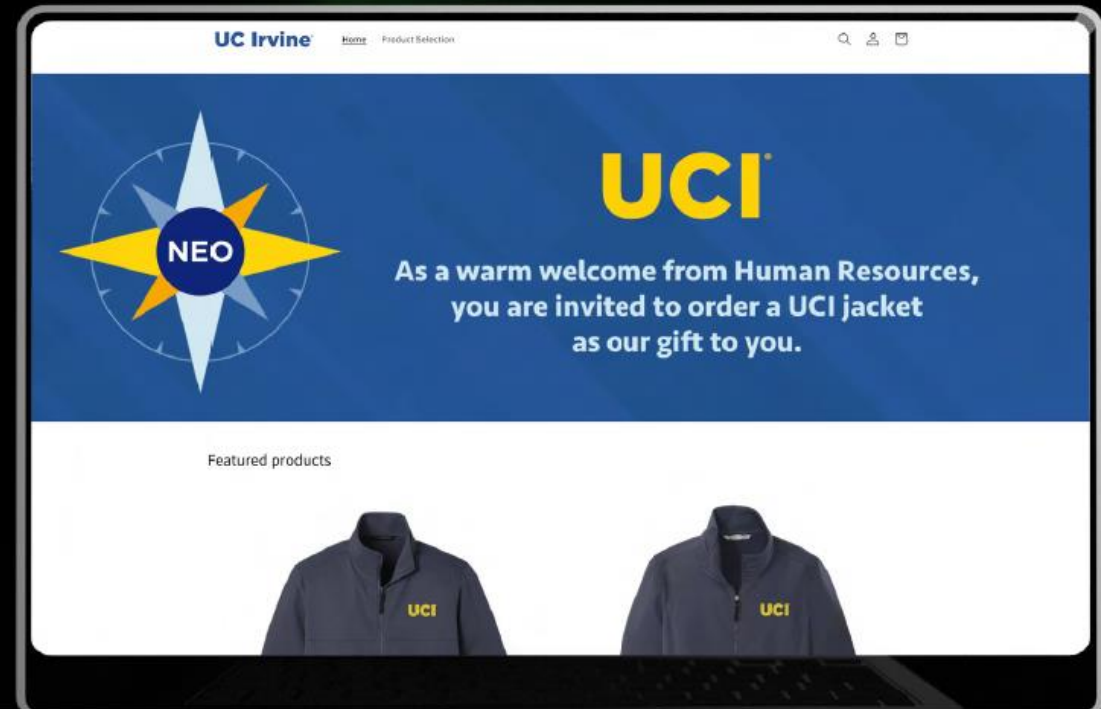


WELCOME BOX PROJECT

UCI New Employee Orientation Welcome Boxes



PROJECT PRESENTATION

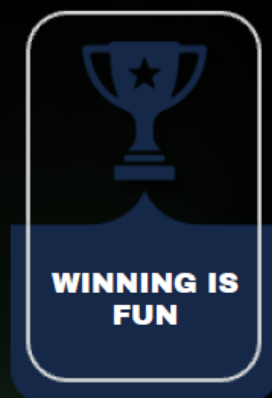
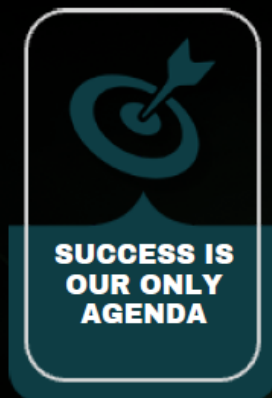


POPSHOP

Unique codes are used for employees to redeem their official UCI Jacket from Human Resources

WHAT DRIVES US

OUR CORE VALUES



2024 STATS

Industry-Leading Performance:
Quality, Speed, and Customer Satisfaction.

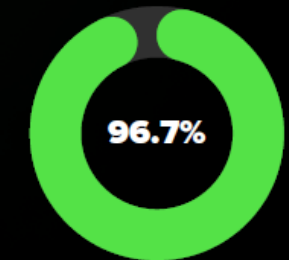
ORDERS
74,951

LOGOS PRODUCED
1,815,555

ERROR RATE
Industry 3.0%

Club Colors 0.98%

ON TIME DELIVERY



NET PROMOTER SCORE



AVERAGE NPS 41

A BRAND PARTNER

Collaborative Partnership



Your brand isn't just another project —it's our priority.

We work as an extension of your team, immersing ourselves in your goals, challenges, and vision to create brand experiences that inspire. Whether you're building awareness, driving engagement, or enhancing internal culture, our strategic approach ensures alignment with your objectives every step of the way.

- We anticipate your needs before you do
- We listen, evaluate, and then present solutions that amplify your brand's impact
- We go beyond transactions to build long-term partnerships

End-to-End Solutions



A seamless brand experience from concept to execution.

We take your ideas and bring them to life—all under one roof. From creative strategy and product design to in-house production, fulfillment, and logistics. We ensure quality, efficiency, and consistency across every touchpoint.

- One partner for every branding need—streamline your processes
- In-house production & fulfillment means faster turnarounds and superior quality control
- Scalable solutions that evolve with your brand's growth

Technology-Driven Branding



Smart technology for seamless brand management.

Our proprietary technology eliminates friction, streamlines ordering, and enhances the branding experience. Whether it's connecting to your procurement system, real-time inventory management, or digital storefronts, we leverage innovation to make brand engagement easier, faster, and more effective.

- BrandShop technology powers intuitive, customized online storefronts
- Automation & integrations reduce manual tasks and improve efficiency
- Data-driven insights help our clients optimize spend and track performance

OUR FORMULA

Our Client Success Model ensures that every functional team plays a critical role in delivering seamless execution. With DesignLab at the foundation, we continuously infuse creativity into every stage, elevating the brand experience at every touchpoint.



MERCHANDISE



BRANDSHOP



GRAPHIC DESIGN



SPATIAL



EVENTS & ACTIVATIONS



CUSTOM PRODUCT



BRAND STRATEGY



DIGITAL MARKETING



IN THE CLUB

BRAND OPERATIONS

Decoration & Customization

- Screen Print
- Embroidery
- Heat Seal
- Rush Services

Branded Environments & Events

- Trade Show Displays
- Event Branding & Activations
- Spatial Branding

Kitting & Fulfillment

- Custom Packaging
- Employee & Client Gifting
- Quick Ship
- Direct 2 Home

Sustainable & Certified Production

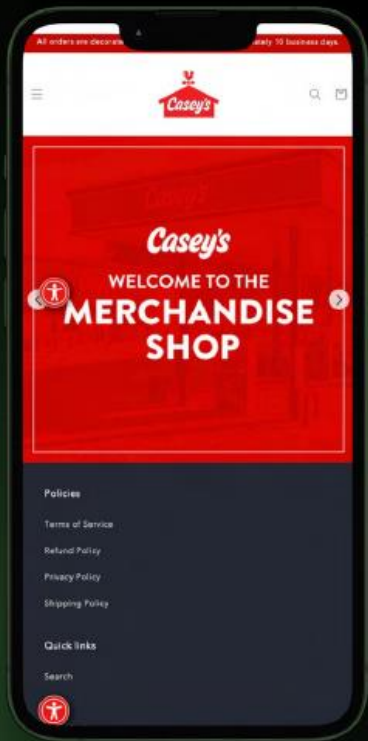
- M&R / Tajima Shop
- Energy-Efficient Production Facilities
- Eco-Friendly Inks & Materials
- UPS Carbon Neutral Shipper
- Certified Decoration Partner for Under Armour, The North Face, Vineyard Vines



DIGITAL EXPERIENCES

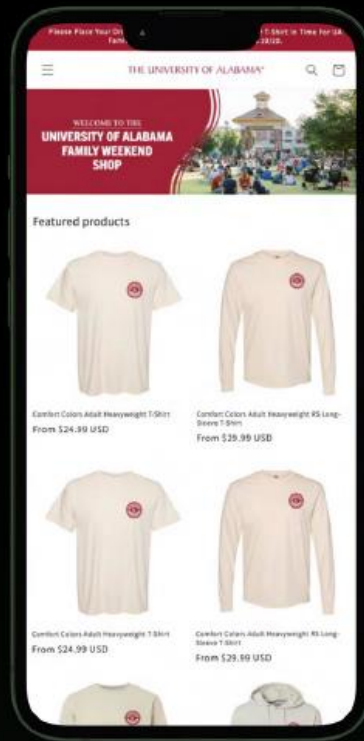
Custom Shopping Solutions for Every Audience

BRANDSHOPS



Company Store:
(Uniform & Bulk Purchases)
Casey's

POPSHOPS



Retail:
Alabama Family Weekend

HEALTHWEAR



Uniform:
VCU Nursing

POPFORMS

An online order collection tool that gathers order details without immediate processing, allowing for better forecasting, bulk ordering, or customized fulfillment.

POS

A streamlined solution for selling merchandise at live events, trade shows, or pop-ups, ensuring fast and easy transactions.

PUNCHOUT

A direct integration with purchasing systems, allowing individuals to buy branded merchandise through your procurement platform.

SUSTAINABILITY

ENVIRONMENTAL STEWARDSHIP

- **Resource Conservation:** Commitment to minimizing waste and promoting recycling, responsible material usage, and energy and water efficiency.
- **Environmentally Friendly Inks and Materials:** Use of eco-friendly inks, coatings, and materials to reduce harmful emissions and waste.
- **Water Conservation:** Investment in water-saving technologies and processes to minimize consumption and protect ecosystems.
- **Sustainable Procurement:** Partnering with suppliers committed to carbon neutrality and sustainability.

SOCIAL RESPONSIBILITY

- **Employee Well-being:** Prioritizing physical, mental, and emotional health through supportive work environments, benefits, wellness programs, and professional development.
- **Community Engagement:** Active participation in local initiatives, charitable contributions, and community outreach programs.
- **Club Colors values employee well-being and community engagement, ensuring a supportive work environment and active participation in local community initiatives. This reflects a deep commitment to social responsibility.**

ETHICAL BUSINESS PRACTICES

- **Compliance and Accountability:** Adherence to the highest ethical standards, laws, and regulations with a focus on transparency and responsible governance.
- **Continuous Improvement:** Ongoing assessment and improvement of sustainability performance with set goals, monitoring, and stakeholder feedback.
- **Ethical business practices at Club Colors are characterized by strict compliance with laws and regulations, accountability, and a commitment to continuous improvement in sustainability efforts.**



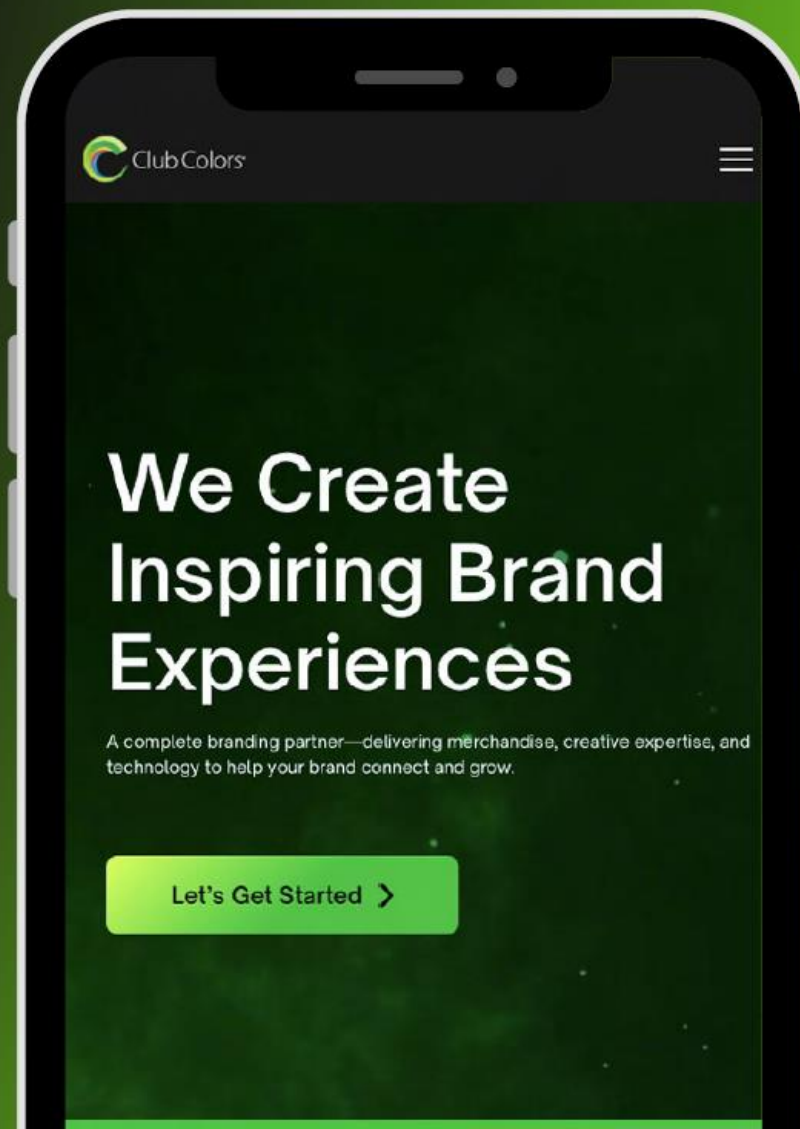
clubcolors.com

THANK YOU!

CONNECT WITH YOUR DEDICATED BRAND ADVISOR:

Lindsey Purcell

Phone: 847.944.8592 | **Email:** lpurcell@clubcolors.com



EXPORT CONTROLS COMPLIANCE

Brian McCurdy, Export Control Officer

AGENDA

Overview of Export Controls

Impact on Procurement at UCI

Examples

REGULATORY LANDSCAPE

Export controls address national security and foreign policy objectives of the United States

Laws and regulations restrict the export, re-export, and transfer of physical items, technology, software, and services to various end uses, end users, and destinations.



REGULATORY LANDSCAPE CONT.

Export Administration Regulations (EAR)

Regulates the export and re-export of certain goods, software, and technology, particularly those with potential dual-use (commercial and military) applications, to protect national security and foreign policy interests.



REGULATORY LANDSCAPE CONT.

International Traffic in Arms Regulations (ITAR)

Regulates the export of defense articles, technical data, software and services to safeguard national security and further foreign policy objectives.



SANCTIONS LANDSCAPE

Office of Foreign Assets Control (OFAC)

Administers and enforces economic and trade sanctions against targeted foreign jurisdictions, regimes, and individuals based on U.S. foreign policy and national security goals.

Comprehensive sanctions (Iran, Cuba, North Korea, Syria, and regions of Ukraine occupied by Russia)



RISKS TO PROCUREMENT



✓ RESTRICTED PARTIES

Individual or organization on a restricted list?
Specially Designated Nationals, Denied Parties,
Entity or other lists

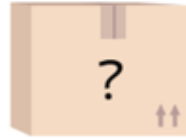
Use Restricted Party Screening (RPS) tool to
identify Restricted Parties or Countries with
certain restrictions



✓ CONTROLLED TECHNOLOGIES

Does the work involve any of the following (non-
exhaustive list)?

- Military
- Space
- Nuclear
- Bio agent
- Encryption
- UAV
- Weapon technology



✓ PHYSICAL EXPORTS

International shipments or hand carries
of tangible items outside the U.S.



✓ COUNTRY RESTRICTIONS

Comprehensively Sanctioned Countries

Cuba, Iran, North Korea, Syria, Crimea, Region of
Ukraine

Other Countries with Restrictions

Examples: Cambodia, China, Myanmar, Russia, or
Venezuela



✓ EXPORT CONTROL LANGUAGE

Publication Restrictions

Foreign National Restrictions

- Possible receipt of controlled items, information or
software (DFARS 7000, Export Control terms)
- IT security requirements (DFARS 7012, 7019, 7020, etc.)
- Anti-terrorism, trade compliance, or sanctions language

DOCUMENT MARKINGS



DOCUMENT MARKINGS CONT.

Figure 3. Export-Control Warning

WARNING - This document contains technical data whose export is restricted by the Arms Export Control Act (Section 2751 of Title 22, United States Code) or the Export Control Reform Act of 2018 (Chapter 58 Sections 4801-4852 of Title 50, United States Code). Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provisions of DoD Directive 5230.25 and DoD Instruction 2040.02.

THORLABS CLAUSE

9. Miscellaneous. A. Export Control Laws. Buyer acknowledges that the Products obtained from Thorlabs are subject to export or import laws, legislation, regulations and restrictions. These may include, the U.S. International Traffic in Arms Regulations, the U.S. Export Administration Regulations, the Office of Foreign Assets Control Regulations, the European Union Dual Use Export Control Regime and any other national legislation related to trade controls. Buyer warrants that it, its subsidiaries and affiliates will not directly or indirectly export, re-export, transfer or release any Products or direct product thereof to any destination, person, entity or end use prohibited or restricted under applicable laws, regulations and legislation. This includes, but is not limited to, activities that are directly or indirectly related to the proliferation of nuclear, chemical or biological weapons, or rockets, missiles, or unmanned aerial vehicles, unless specifically authorized under all applicable export control laws and regulations. Buyer will defend, indemnify and hold Thorlabs harmless for any damages or costs to Thorlabs arising from Buyer's failure to comply with these terms.

CERTIFICATIONS

onlinecomponents.com <small>THE ONLINE DISTRIBUTOR OF ELECTRONIC COMPONENTS</small>	End-User Statement
-----------------------------------------------------------------------------------------------	---------------------------

It is the policy of Master Electronics to comply with all U.S. laws and regulations and to verify the end-use and end-user prior to the sale and shipment of our product(s). To ensure compliance, we require all customers to complete the Questionnaire below. The information provided on this form will be used to determine if an Export License from the U.S. Department of Commerce, Nuclear Regulatory Commission or the U.S. Department of State will apply to the product(s) you are purchasing, based on the ultimate destination, end-use and end-user.

Please provide the information requested below and have a responsible principal of your company endorse the statement.

****PLEASE NOTE THAT ALL FIELDS MUST BE COMPLETED TO PROCESS YOUR ORDER****
****ORIGINAL SIGNATURE REQUIRED IN BLUE INK****

PO Number	Manufacturer	Part Number	Product Description
191910321	ITT Canon -	030-2280-000 -	CONTACT PIN -

	Buyer	Buyer's Customer	Ultimate End-User
Company Name	BISCO INDUSTRIES -	DEM -	N/A
Address		N/A -	
Contact Name/Phone Number	ROGER SYNANONGSA -		
Website	WWW.BISCOIND.COM -		

Overall End Use of the Product(s)	<input type="checkbox"/> Military <input type="checkbox"/> Space/Satellite <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Research & Development <input type="checkbox"/> Other (Describe)
End-Use Statement: Please provide detailed information regarding the end-use of the product(s) being purchased from Master Electronics (i.e., the response should address what the products will be used for, the purpose, application and end-use). Include project names, when applicable. Statements such as "for use in a laboratory" or "for R&D purposes" are not specific enough.	FOR CONTACT -

<https://support.onlinecomponents.com/hc/en-us/articles/360013717153-Why-Did-I-Receive-An-End-User-Agreement>

MORE THAN PHYSICAL SHIPMENTS



<https://geo-matching.com/media/migrationuv2st4.pdf>



https://www.flir.eu/products/t300585_5-x-microscope-f_4-mwir-fpo-manual-lens/?vertical=rd+science&segment=solutions



<https://www.labmanager.com/the-dos-and-donts-of-chemical-labeling-20460>

UCI EXAMPLES

Documentation provided by vendor/supplier contains markings to identify the items export control classification, ECCN for EAR or USML Category for ITAR.

Vendor/supplier requests an end-user statement to be completed and signed before items can be shipped to UCI.

Items being shipped to a destination outside of the United States (e.g., sending equipment back for repair, shipping items in support of fieldwork, etc.).



CONTACT

Website

<https://research.uci.edu/export-controls/>

Email

exportcontrol@uci.edu



Project Review

Migrating Existing Functionality
KFS (REQ/PO) → Jaggaer (UCIBuy)



Goal 1: Improve Customer Experience



Goal 2: Increase Process Efficiency



Goal 3: Maximize Procurement Savings

New Features



- Expansion of UCIBuy to process non-catalog REQs and POs
- User-friendly interface improvements (advance catalog shopping, hints and tips, simplified order entry)
- Enhanced ability to track REQ & PO requests
- Allow REQ send back for corrections instead of canceling
- Incorporate compliance requirements in REQ workflow
- Transition exceptional PALCard approvals to Jaggaer

Unaffected Systems & Documents




- PALCard Reconciliation (PCDO); Contract Authoring & Execution; Equipment Inventory Management
- Payment of invoices in KFS; PREQ, CM, DV, TEM*
- Vendor onboarding (PaymentWorks)*
- Interdepartmental/Unit Facilities Recharges*

**Owned by
Accounting &
Fiscal Services*

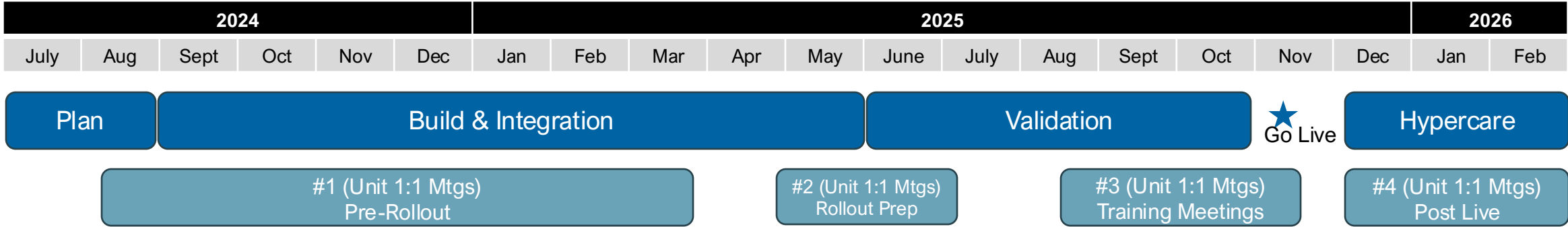
Project Timeline At-A-Glance

 **Discovery** ✓
April 1-Aug. 31, 2023

 **Analysis** ✓
Sept. 5-Nov. 30, 2023

 **Design** ✓
Dec. 1-June 30, 2024

 **Implementation**
July 1, 2024-Present

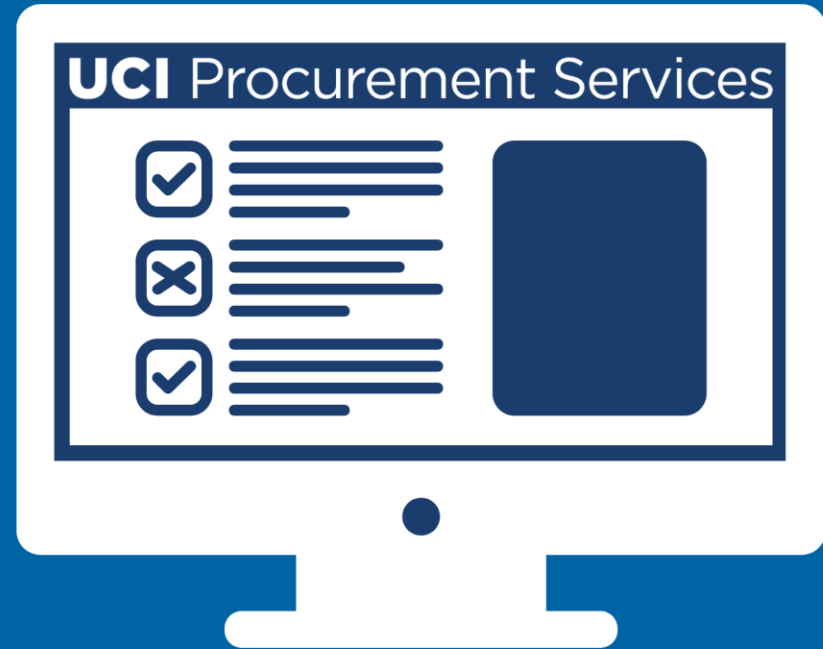


Resources

- [Procurement Services](#)
- [Club Colors](#)
- [Export Controls](#)
- [End-to-End Procurement Project Information](#)
- [Procurement ServiceNow](#) - *(Before submitting a ticket, please conduct your own diligent research on Procurement's website)*

Survey

<https://forms.office.com/r/eR4JrykVjy>



Questions



T H A N K
Y O U !