

# UCI Procurement Services

## Best Value

### **Evaluation**

*The University will review each Proposal to determine if all the RFP requirements have been met. Proposals that meet all RFP requirements will be considered responsive. Proposals that do not meet all RFP requirements will be considered non-responsive and receive no further consideration.*

Responsive Proposals will be evaluated using a Best Value method. Best Value means the most advantageous balance of price/cost, quality, service performance and other elements, as defined by the University. University evaluators will determine the Proposals' value by scoring the Proposals based on a uniform set of weighted evaluation criteria. Each Proposal's Best Value score will be the average of all evaluators' total scores awarded for the Proposal.

The University will then determine each Proposal's Price Score by the following method. The University will have determined the Maximum Possible Price Score prior to the Proposal due date. The Proposal with the Maximum Possible Price Score will be considered the lowest responsive Proposal.

All other responsive Proposals will receive a proportion of the Maximum Possible Price Score equal to the quotient of the lowest Proposal's cost divided by that Proposal's cost.

Each Proposal's Price Score will be added to that Proposal's Quality Point Score to get that Proposal's Total Score. The Proposal with the highest Total Score will be considered the "Best Value". The Proposal with the next highest Total Score will be considered the second Best Value, and so on.

The University will then determine if the Bidder submitting the Best Value Proposal is responsible. The apparent RFP winner will be the responsible Bidder submitting the Best Value Proposal.

Example:

<u>Sample Price/Cost Normalization</u>	<u>Total Price/Cost Points Available - 500</u>
Bidder #1: Low bidder at \$50,000 receives maximum points	500
Bidder #2: Next lowest bidder at \$55,000 receives 90.9% of max points (\$50,000 divided by \$55,000 = 90.9% X 500 = 455)	455
Bidder #3 Highest bidder at \$60,000 receives 83.3% of max points (\$50,000 divided by \$60,000 = 83.3% X 500 = 417)	417

Above points are added to the other criteria point totals to come up with the total points. Bidder with the highest overall total points is considered the lowest responsible bidder with best value in terms of price/cost, quality, service and performance that meet the University's requirements

### **Award**

The University may award the contract without further discussion or may enter into negotiations with the apparent RFP winner. Should the apparent RFP winner fail to accept the award, the University may determine that that Bidder has abandoned its Proposal. The University may then enter into negotiations with the responsible Bidder submitting the second Best Value Proposal. If that Bidder fails to accept the award, the University may determine that that Bidder has abandoned its Proposal and enter into

negotiations with the responsible Bidder submitting the third Best Value Proposal and so on to each successive responsible Best Value Bidder until an award is made and accepted.

***Right to make no Award***

*The University reserves the right to reject all Proposals and to make no award. Unless stated otherwise in this RFP, the University reserves the right to make multiple awards or to award items separately or in the aggregate as the interests of University may appear.*

***Contract Form***

*Any contract awarded pursuant to this RFP will be in writing and incorporate the RFP requirements and specifications, as well the contents of the Bidder's Proposal as accepted by the University.*